



"Accepting the Challenge"

# Policy Review Committee Minutes

Tuesday, April 12, 2011 – 7:30 a.m.  
Board Room, Administration Office

Present: P. Bartlette (Chairperson), G. Kruck, K. Sumner, Dr. D. Michaels,  
G. Barnes.

## 1. CALL TO ORDER:

The Policy Review Committee Meeting was called to order at 7:45 a.m. by the Committee Chairperson, Trustee Bartlette.

## 2. APPROVAL OF AGENDA

The Policy Review Committee Agenda was approved.

## 3. REVIEW OF COMMITTEE MINUTES

The Committee reviewed the Minutes of March 8, 2011. Trustee Kruck wished to clarify the Committee's Governance Goal noting he did not believe it should take the Committee four years to analyze and cross-reference all policies as they relate to the six principles listed in Policy 1001.1 – "Equity" and hoped the Committee would be able to complete same under the four year time period. He also requested that a statement be added to the Governance Goal that the Committee would also bring forth any policies that may be identified by Trustees of the Policy Review Committee.

## 4. COMMITTEE GOVERNANCE GOAL ITEMS

### a) **Continuation of Review of Board Policies using the Six Principles of Policy 1001.1 – "Equity".**

The Committee reviewed the Minutes of March 8, 2011 with respect to this matter. Continued discussions were held regarding hardship; the definition of hardship; the role of Parent Councils and their expectations with respect to fundraising and ability to pay; co-curricular vs. extra-curricular activities and their educational purpose; as well as further suggestions to the amendment of Policy and Procedures – 4001 – "Off-Site Activities". The procedures for amending a policy, including providing Senior Administration with direction, consultation, review by Committee and approval by the Board was discussed in detail. The Committee was reassured that Senior Administration would review the policy, take into account their recommendations and bring back to the Committee in due course. Trustee Sumner and Superintendent, Dr. Michaels would work together on this matter. It was suggested that the amended policy be presented at the Parent/Division Liaison Advisory Committee for feedback.

The Committee agreed, in the interest of moving forward on a timely basis, to continue to review Part 4 – "School Program and Organization" as it relates to the six equity principles, beginning with Policy 4002 at the next Committee meeting.

## 5. OTHER COMMITTEE GOVERNANCE MATTERS:

### a) **Scheduling Meeting Times**

This item was dealt with first on the Committee's agenda. Discussions were held and the Committee members agreed to move their regular scheduled meetings for the month of May and June, 2011 from 7:30 a.m. – 9:00 a.m. to 11:30 a.m. – 1:00 p.m.

**b) Policy Discussion and Clarification**

Due to time constraints, it was agreed this matter would continue to be brought forward and deferred to another meeting until such time as the Committee was able to address the matter.

**6. OPERATIONS INFORMATION**

NIL

**7. NEXT REGULAR MEETING: Tuesday, May 3, 2011, 11:30 a.m. to 1:00 p.m., Board Room.**

The meeting adjourned at 8:50 a.m.

Respectfully submitted,

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P. Bartlette, Chair

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G. Kruck

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K. Sumner

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D. Karnes (Alternate)